

**VEHICLES IMPOUNDED PURSUANT TO ARS §28-3511:**

State law requires we hold the vehicle for a 30-day penalty period. The registered owner or their spouse may qualify to have the vehicle released early if state requirements are met during an administrative hearing.

**TO HAVE AN ADMINISTRATIVE HEARING YOU MUST APPEAR IN PERSON AT:**

**MARICOPA POLICE DEPARTMENT  
39675 W. CIVIC CENTER PLAZA SOUTH  
MARICOPA, AZ 85138  
*Vehicle Impound Line (Message Phone) 520-316-6918***

**VEHICLE IMPOUND ADMINISTRATIVE HEARING HOURS ARE WALK-IN BASIS ONLY:**

**MONDAY-THURSDAY 07:00AM – 06:00PM AND FRIDAY 08:00AM – 05:00PM**

State law dictates when we are allowed to release the vehicle. Personal hardships cannot be taken into account. Please read the early release conditions below:

**DOCUMENTS YOU NEED TO BRING TO YOUR ADMINISTRATIVE HEARING:**

1. **\$150** – Cash, money order, or cashier's check, payable to the City of Maricopa. **(NO OTHER FORMS OF PAYMENT WILL BE ACCEPTED)**
2. **INSURANCE CARD** – Must be valid at the time of the hearing, and must be for the impounded vehicle.
3. **VALID DRIVER'S LICENSE** – If you don't have a valid driver's license you must bring a valid government-issued photo ID for information only.
4. **MARRIAGE LICENSE** – If you are the spouse of the registered owner and your name is NOT on the registration.
5. **IGNITION INTERLOCK INSTALLATION PAPERWORK** – If you are required to have an ignition interlock device.
6. **REGISTRATION** – The registration must be valid and current. Any suspensions or expired tags must be fixed.

**EARLY RELEASE CONDITIONS:**

**YOU MUST HAVE BEEN LISTED AS AN OWNER ON THE TITLE IN THE MVD COMPUTER AT THE TIME OF THE IMPOUND.**

- If you sell the vehicle, or change the name on the registration AFTER the vehicle was impounded, the new owner will NOT qualify for an early release.
- The registered owner was the driver and their driver's license was cancelled/revoked but has been reinstated.
- The registered owner, or their spouse, was NOT the driver at the time of impound, have a valid driver's license, and are willing to appear in person to sign an agreement stating that they will only allow the vehicle to be driven legally by a driver with a valid driver's license.
- It is a rental vehicle (registered under ARS §28-2166) being used by a renter OR it has been repossessed OR it was stolen at the time it was impounded and a valid police report was filed (false reporting is a crime and will be prosecuted).
- If the vehicle is subject to bailment and is driven by an employee of a business establishment, including a parking service or repair garage.
- The registered owner was the driver, was only cited for an ignition interlock violation and has had the device installed in the vehicle while in impound.

**TO RECOVER THE VEHICLE AFTER THE 30 DAY HOLD HAS EXPIRED:**

- Bring the above listed required documents for a hearing. If you meet the State requirements you will be given a release form.
- If you own the vehicle, but do not have a valid driver's license, you must bring someone with you who has a valid driver's license and your valid government-issued photo ID.
- If you are using a power of attorney form you must provide the original, notarized document. You must also have a copy of the owner's identification used to get the document notarized.

**VALIDITY HEARING INFORMATION (IF YOU BELIEVE THE VEHICLE WAS TOWED IN ERROR):**

If you want a hearing to contest the officer's legal reason for towing the vehicle, you must request a hearing **WITHIN 10 DAYS OF THE DATE OF IMPOUND**. A hearing can only be requested by the registered owner, their spouse, their attorney, or the lien holder. Please bring the *REQUIRED DOCUMENTS* with you.

Except for stolen or improperly impounded vehicles, the vehicle owner is responsible for all administrative, towing and storage fees, regardless of when the vehicle is released.

**UNCLAIMED VEHICLES:**

If your vehicle is left unclaimed at the tow yard, after the 30 day hold has expired, the tow company will file for an abandoned title to take ownership of the vehicle and you could be charged an abandoned vehicle fee. If you will be delayed in recovering the vehicle, and wish to request more time to recover the vehicle, contact the Motor Vehicle Department Abandoned Vehicle Unit at 602-712-8406.

**IF YOU NEED PROPERTY FROM INSIDE THE VEHICLE:**

The registered owner must provide government-issued photo identification and proof of ownership to the tow company.

**ADDITIONAL DOCUMENTS MAY BE REQUIRED. REQUIREMENTS SUBJECT TO CHANGE.**