	City of Maricopa COMMUNITY SERVICES POLICY	Effective Date: 4/28/21
		Policy Number: PRL 14-01.02
		Prior Revision Date: 9/2/14
Alcohol Policy		

Purpose

To ensure the safety of guests and staff, the Community Services Department has established policies and fees related to consumption and sales of alcohol within City Parks and Facilities. Alcohol permits are only allowed for the time/date specified on the permit and in conjunction with a reservation agreement for City of Maricopa parks and community service facilities.

Scope

This policy covers all City of Maricopa parks and community service facilities.


Policy

The use of alcohol in City of Maricopa parks and community service facilities is prohibited unless otherwise noted in this policy or when an alcohol license has been issued by the State of Arizona Department of Liquor Licenses and Control for sale at a Special Event (City sponsored or private).

Procedure

A. Alcohol use permits within Maricopa Parks and Community Services Facilities


1. Alcohol permits are only to be granted in conjunction with a Maricopa Parks or Community Service Facility reservation.
2. For groups under 50, an alcohol permit may be applied for, at the same time the reservation is made and up to the same day of reservation by contacting..... For groups over 50 people, an alcohol permit must be applied for at least 30 days prior to the event in order to arrange for an off-duty uniformed officer.
3. The alcohol permit fee is \$25.00 for groups under 50 people and \$150 for groups over 50 or for a season for Adult Sports Programs, which is non-refundable.
4. An alcohol permit from the City does not authorize the sale of alcohol.
5. When 50 or more people are expected to attend an event where alcohol is served, reservations must have an officer on duty for the entire duration of the rental period or until the last guest leaves the park or facility (minimum of 2 hours). The number of off-duty uniformed officers will be determined by the number of people expected and there is an hourly fee associated. The permit holder will arrange for hiring of off-duty uniformed officers when 50 or more people are expected to attend an event where alcohol is served by applying at: <https://extradutysolutions.com/app/maricopa-extra-duty-detail-application>
6. Permit holders may have beer or wine. No glass containers are allowed.
7. When 50 or more people are expected to attend an event, the permit holder must provide some type of personal identifier (e.g. bracelet, stamp on hand, etc.) that signifies that person is of legal age to drink, according to Arizona State Law.

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8. The permit holder will be responsible for the conduct of all group members and for ensuring all members of the group are of legal age to drink, according to Arizona State Law.
9. Consumption of alcoholic beverages is not allowed outside of the reserved park or facility space and consumption of alcoholic beverages must cease 30 minutes before the reservation time ends.
10. Groups over 50 people must have liability insurance and list the City of Maricopa as an insured party to the policy.
11. Permit holders must comply with all Federal, State and local rules and regulations regarding the use and consumption of alcohol and all local rules and regulations regarding the use of City parks or community services facilities as applicable.

B. Alcohol sales permits in City of Maricopa Parks and Community Service Facilities

1. Permits to allow the sale of alcohol are only to be granted in conjunction with a Maricopa Parks or Community Service Facility reservation or Special Event (City Sponsored or Private).
2. A permit to allow the sale of alcohol must be applied for at least 60 days prior to the event to allow for City Council approval and submission for state alcohol license.
3. An alcohol permit may be applied for at the same time the reservation is made by working with facility’s reservation manager.
4. An alcohol sales permit from the City does not authorize the sale of alcohol but must be used in the process of getting a State Alcohol License for Special Events.
5. The alcohol sales permit fee is \$150.00, which is non-refundable.
6. When 50 or more people are expected to attend an event where alcohol is served, reservations must have an officer on duty for the entire duration of the rental period or until the last guest leaves the park or facility (minimum of 2 hours). The number of off-duty uniformed officers will be determined by the number of people expected and there is an hourly fee associated. The permit holder will arrange for hiring of off-duty uniformed officers when 50 or more people are expected to attend an event where alcohol is served by applying at: <https://extradutysolutions.com/app/maricopa-extra-duty-detail-application>
7. Permit holders may have beer or wine. No glass containers are allowed.
8. The permit holder will be responsible for the conduct of all group members and for ensuring all members of the group are of legal age to drink, according to Arizona State Law.
9. Consumption of alcoholic beverages is not allowed outside of the reserved park or facility space and consumption of alcoholic beverages must cease 30 minutes before the reservation/special event time ends.

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10. The alcohol sales permit holder must have liability insurance and list the City of Maricopa as an insured party to the policy.
11. Permit holders must comply with all Federal, State and local rules and regulations regarding the use and consumption of alcohol and all local rules and regulations regarding the use of City parks or community services facilities as applicable.

Violations

Failure to adhere to these policies will result in a cancellation of the permit and a forfeiture of the rental.

Responsibilities

An Alcohol Use Permit or Alcohol Sales Permit will be issued confirming approval of your request. The permit holder must be present during the event and retain an approved permit during the event. The approved permit shall be made available upon request for inspection of City of Maricopa police or other City representative. No open containers are allowed except with a valid alcohol permit in a reserved park or facility space.

Policy Prepared by:

Nathan Ullyot
Community Services Director

Date

Policy Approved by:

Rick Horst
City Manager

Date



City of Maricopa Day Use Alcohol Permit Application
Application for authorization to permit possession of beer and wine
Under City of Maricopa Municipal Code 18 **Section 18-2-2**

- 1. First Name: _____ Last Name: _____
- 2. Address: _____
- 3. Location of activity / rental: _____
- 4. Planned Activity: _____
- 5. Date: _____ Telephone: _____
- 6. Request Time Frame: _____ To: _____
- 7. Expected Attendance: _____ (if over 50, this will be considered a Special Event)
- 8. Will alcohol be sold? YES or NO
- 9. Will alcohol be given away? YES or NO
- 10. How will attendees 21 years and over be identified? _____

As the individual in charge of this event, I hereby agree to adhere to Chapter 18 of the City of Maricopa Municipal Code and all provisions contained therein regarding use and consumption of alcohol in city parks as well as all policies outlined in the General Info and Ramada Reservation handbook. I further agree that all participants will be at least 21 years of age per laws of the great state of Arizona. By signing this application verifies that no one under the age of 21 will be served intoxicants at this event.

Signature: _____

Driver's License # (required): _____ **Expiration Date:** _____

Date of Birth: _____

For Office Use Only

Park Fee Paid: \$ _____ Alcohol Permit Paid: _____ Rec. #: _____

Cash or Check: _____ Date Paid: _____ I.D. Copy?: _____

Employee Initials: _____

PRL Department Approval: _____ Date: _____