

Public Records Fee Schedule
Effective 12/21/2023

Non-Commercial Records

Black/White Copies (8 ½ x 11; 11 x 14, 11 x 17) *two-sided copies charged as two copies	\$.25 per copy
Color copies (8 ½ x 11; 11 x 14, 11 x 17) *two-sided copies charged as two copies	\$.50 per copy
Media storage device	\$10.00
Copies of Police and Fire Reports	
Less than 10 pages	\$5.00
10 to 29 Pages	\$10.00
30 to 49 Pages	\$15.00
50 to 100 Pages	\$20.00
Over 100 Pages	\$20 + \$0.15 per page over 100 pages
Recordings	
Video Recording	\$45.00 per copy
Audio Recording	\$10.00 per copy
Photo Records	
Digital Copies	\$10.00 per disk or thumb drive
Printed Copies	\$5.00 per copy

Commercial Records

Minimum Charge	\$25.00 per request
Black/White Copies (8 ½ x 11; 11 x 14, 11 x 17) *two-sided copies charged as two copies	\$.25 per copy
Color copies (8 ½ x 11; 11 x 14, 11 x 17) *two-sided copies charged as two copies	\$.50 per copy
Photos or Videos	Market Value – Cost to be determined by the department that maintains the record with the assistance of the City Attorney’s Office.
Media storage device	\$10.00 in addition to minimum charge